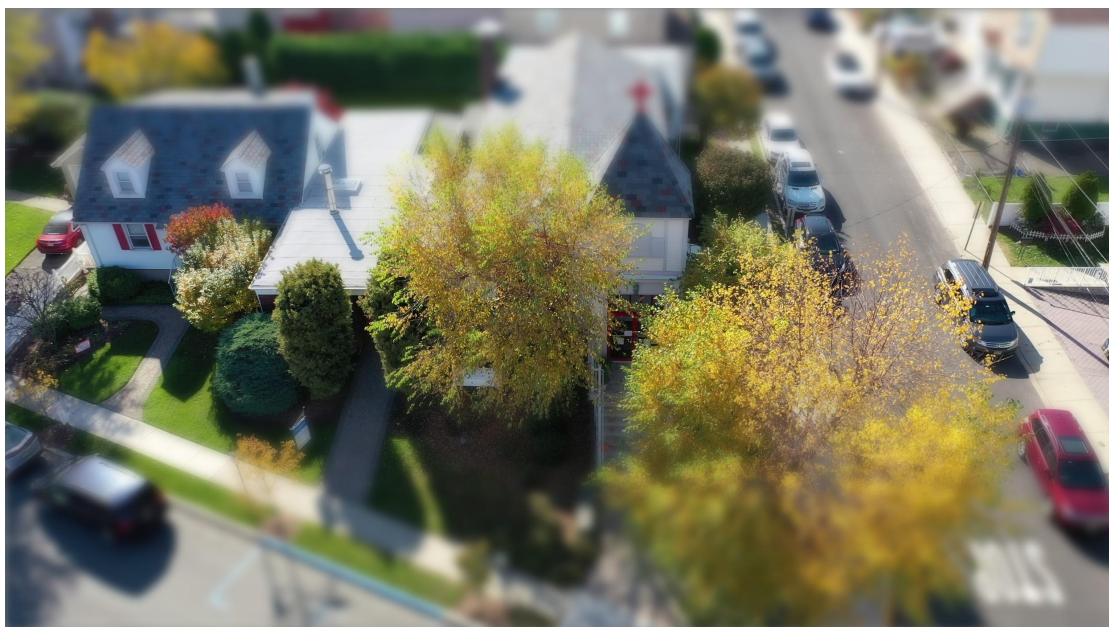


DOCUMENTS FOR THE 99th ANNUAL MEETING OF THE CHURCH OF OUR SAVIOUR

November 13, 2022



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Warden's Report

The Wardens have continued working with the vestry to keep our church family together and to determine how to worship as safely as possible. This year, thanks to rising vaccination rates, we were able to transition to mask optional services as well as the return of indoor coffee hour. We are hopeful to (soon) return to a physical passing of the peace.

We are still in regular contact with the diocese discussing the steps in finding a new priest for the church. Canon Clark has assured us that the diocese is doing everything they can to find a replacement priest; the issue that we (as well as many other churches suffer from) is a shortage of part-time priests.

As mentioned last year, the diocese asked to visit the church grounds and for financial reports. Our visit from the diocesan property manager, Jim Captuo, went very well. Jim was impressed with the care and maintenance of the church grounds. The Wardens are still working on getting the financial reporting in order (using the ChurchTrac application). Most recently, the church has hired a bookkeeper to help with the church's financial data as the financial data has not been entered into ChurchTrac since April 2022.

We have continued to evaluate our tenant situations and actively discuss with the Vestry what the best course of action is for the church. Our groundskeeper, Charles, continues to be an asset to the church by ensuring that the church grounds are safe, secure, and maintained. This year, the Wardens (with Vestry approval) determined that the church would forgive the back rent owed by Dance Power incurred during the pandemic. We are hopeful that Dance Power will continue to flourish within the church space.

Last, but not least, we would like to thank all of you for your support and care. It is not easy being a warden during a transitional period between priests; it's important to remember that in the absence of a priest several of the priestly duties are delegated (by canon [church] law) to the wardens.

We will continue to do our best for you, the parishioners, and are always open to any feedback you may have.

Thank you,

Hank Allen & Susan Jacobson

Financial Reports

Balance Sheet

(Not provided in time by the treasurer to be included in this report)

Fund Overview

(Not provided in time by the treasurer to be included in this report)

Category Overview

(Not provided in time by the treasurer to be included in this report)

Year to Date Income & Expense Statement

(Not provided in time by the treasurer to be included in this report)

Treasurer's Report

(Not provided in time by the treasurer to be included in this report)

Note: The Wardens are aware that the financial and treasurer's reports were not provided in time to be included in the annual meeting packet and are working towards resolving this issue with Vestry assistance.

Buildings & Grounds Report

In 2022, the Buildings & Grounds committee completed the following projects:

- Landscaping maintained
- Shrubs and low trees were trimmed
- Three windows were replaced in the vicarage
- Gutter guards were repaired or replaced
- Ceiling in the vicarage were skim coated and painted.
- New outside aluminum corner was replaced outside basement entrance way
- All fascia boards were renailed at the left side of the vicarage
- Gap at the window on the left side of the vicarage was caulked
- Concrete was installed in a large gap at the back of the vicarage
- Exterminator fulfilled terms of contract (3 sprayings)
- Sprinklers were turned on in spring and shut off in November. They were monitored as much as possible and shut off during rainy days
- Fire extinguishers were serviced
- Water meter was replaced
- A.C. and heating systems were serviced
- New refrigerator was purchased as old one no longer cooled
- New microwave was donated
- Tech gear was upgraded for zoom
- Kitchen outlet replaced
- Replaced light switch in Church that had shorted out
- Installed new outdoor lights in front of church
- Replaced ceiling lights in the basement space

The follow projects are still in-progress:

- Redirection of the water from the basement sump pumps from the yard to under the deck
- Redirection of the vicarage gutters from the front yard out to the bushes
- Replacement of the mini-split units (A/C) in the church

Any members of the church are welcome to join the Buildings & Grounds committee.

Respectfully Submitted,
Susan Jacobson & Hank Allen

Altar Guild Report

The Altar Guild is responsible for setting the stage for the worship services at the Church of Our Saviour. The duties of the Altar Guild are quite varied. They include the care of altar linens, eucharistic vessels, elements, vestments, candles and other liturgical items. The Altar Guild is responsible for everything being in place for worship services and assures that all is put away afterwards.

The Altar Guild is thankful for support for its functions through the church budget and by individual gifts. We also greatly appreciate the assistance of those who help in many ways.

All congregants in good standing may serve on the Altar Guild.

Respectfully Submitted,
Susan Jacobson

Tech Vergers / Journey Forward Report

The journey forward has continued to be a long one, but I'm happy to see that we're all still together.

Our two (and sometimes a half) tech vergers, Shanna Allen and Kiki Cafaro, have been critical in making sure that the church service is accessible via zoom every Sunday. We thank them for allowing us to reach out to those who are unable to physically be with us on any given Sunday.

Our other tech verger is myself. As mentioned last year, after our in-person church service, the service is lightly edited and uploaded to YouTube. While we may not be as popular as some of the major YouTube channels, we certainly do reach several people in any given week. We welcome everyone who worships with us online every Sunday to our service. They may not be here with us physically, but they are certainly with us here spiritually.

You may have noticed that both committees are sharing the same report; in many ways the journey forward is not just about dealing with the continued effects of the pandemic but also how we, as a church, bring the words of Jesus outside of these four walls and into our community, whether that community be physical and/or virtual. The pet blessing is a great example of this outreach.

Our goal for 2022 was to research a better microphone/speaker and camera system in the church. It was determined that the existing hardware (based on the current [online] participation) is more than capable of meeting the church's needs. We will continue to look for cost efficient upgrades as needed.

If you haven't watched our YouTube channel, I **strongly** encourage you to do so. Every service and annual meeting for the past several years as well as a collage of pet blessing photos has been uploaded to the YouTube channel.

Note: The reason you hear so many YouTube channels ask you to subscribe to their channel is because there are certain features that are 'unlocked' when you reach a specific amount of subscribers. We would ask that you please subscribe to the church's YouTube channel if you are able.

Respectfully Submitted,
Hank Allen

ECW Report

The Episcopal Church Women (ECW) contributes in many ways to support the Church of Our Saviour and the outreach programs listed below:

- Blanket Sunday, providing blankets and other services around the world where needed, particularly in disaster areas.
- United Thank Offering, supporting the church's ministry and mission worldwide.
- North Porch, collecting donations for women and young children in need.
- Secaucus Food Pantry, gathering and delivering food and household supplies for distribution to residents in need.
- House of the Good Shepherd, Cameroon, making two donations per year.
- Coffee Hour and special events, scheduling and hosting refreshments.
- Seasonal Displays, decorating the church.
- Altar Flowers, supervising scheduling.
- Collected and donated coats for those in need
- Collected hats, gloves and scarves for children and donated

Every Episcopal woman is a member of the Episcopal Church Women. All are invited to attend ECW meetings at 1:00pm on the first Monday of the month (or as announced).

Respectfully Submitted,
Eleanor Reuther

Communications Report

The communications committee is responsible for the weekly bulletin, website, overseeing the email blasts, social media, signage, and all internal and external communication needs.

In 2022, we made weekly updates so the print and digital bulletins would align with each other and the current liturgical materials. This year we also codified the bulletin for the Season of Creation, which means we now have standard bulletin formats for the entire liturgical year.

We executed the Animal Blessing, getting it listed on the town calendar as well as on our facebook page, and in several local facebook groups. We created a bag insert to promote the church and our holiday services which was used in the goody bags created by Pat. We created a follow up sheet to insert with the blessing certificates afterwards. We also posted a gallery of images to facebook and youtube. Notes were made and filed in our google drive to make sure we repeat the items we did last year when we promote the event in 2023.

We are also responsible for maintaining the church member database in ChurchTrac to track attendance and assist with correspondence to members who have not been present for several weeks.

The annual pledge campaign is also managed by our team, making sure that the digital form is updated and placed on our website and coordinating with the wardens to ensure communications (both print and digital) are sent out to encourage members to provide their annual pledge. Pledges are all then provided to the finance team (to be entered into ChurchTrac) to help see how our weekly pledges are tracking to our annual pledge amounts.

The committee works closely with the wardens, Sunday school, and other committees to help communicate their projects to the congregation and the town. If you'd like to become a member of the communications committee please reach out to me.

Respectfully submitted,
Shanna Allen

Sunday School Report

The Sunday School has been meeting weekly with a short vacation for the summer months. We meet from 9:30 AM until we are called up to church at announcement time.

The curriculum for 2022 was based upon "The Miracles of Jesus." Several families participated in the program.

During the year one of our members was baptized and the children got to watch the ceremony. Francis and his little sister Grace were baptized together. The children had a special lesson about baptism. We also had some visitors that week who came to see their cousins be baptized.

At the Palm Sunday service the children entered the church in the procession and gave out palms to the parishioners. For Easter Sunday the children shared special projects proclaiming Jesus' Resurrection. They spent several weeks getting these ready. Then they participated in the annual Easter Egg Hunt in the backyard.

Our current curriculum started with a Creation Program provided by Don Roberts and is continuing with stories of Adam and Eve. The bulletin board in the classroom is filling up with pictures and projects from the children.

The children are currently preparing for Advent with special projects to share with the congregation for the holidays.

All children are invited to join us on any Sunday. If you have guests bring them along to church and Sunday School.

Respectfully submitted,
Helen Allen
Sunday School Teacher

2021 Election Information

Article I, Section 3 Qualification of Voters

The persons entitled to vote at any meeting of the Parish shall be:

- A. Baptized;
- B. At least 16 years of age;
- C. Of good moral character;
- D. Adherents of the Episcopal Church in the United States;
- E. Regular attendees at the services of the Parish, for six calendar months prior to the meeting; and
- F. Regular contributors for at least six months to the current expenses of the Parish.

The record maintained by the Treasurer of contributions showing dates of contributions, is sufficient evidence as to the qualification of a voter for section (f). Three qualified members shall constitute a quorum.

No person who disclaims or refuses conformity to the authority of the Episcopal Church in the United States shall be eligible to hold office in the Parish or entitled to vote in its affairs.

Article IV, Section 1. Election of Vestry Members: Number, Qualifications and Terms

The parish shall have no less than three (3) and no more than five (5) Vestry members (hereinafter collectively “the Vestry”), as shall be determined by the Vestry. Each Vestry member shall be elected by ballot from persons qualified to vote in parish elections and shall serve for a term of three (3) years. No Vestry Member may serve more than two consecutive three (3)-year terms after which the Vestry Member may not stand for election until the following Annual Meeting. Should a serving Vestry Member stand for Warden and be elected, such Vestry Member shall be deemed to have resigned from the Vestry upon assuming the position of Warden. Vestry terms shall be staggered as determined by the vestry.

Slate of Candidates

Candidates for Election (0)

None

Candidates for Reelection (0)

None

Current Officers Who are Continuing (6)

Henry Allen III, Warden

Susan Jacobson, Warden

Hannah Allen, Vestry

Helen Allen, Vestry

Pat Cicchella, Vestry

Kiki Cafaro, Vestry

Current Officers Who have Fulfilled Their Term (1)

Jo Ann Namendorf, Vestry Member